



Dundee City Branch

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«Title» «Initials» «Surname» (Mem No. «MemPersonID»)
«Address1»
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«County»
«PostCode»

E-mail: admin@dundeecityunison.org.uk

Dear «Title» «Surname»

AGM - FRIDAY 3rd MARCH 2017

The Annual General Meeting's of Dundee City Branch will be held on **FRIDAY 3rd March 2017** in the The Steps Theatre Conference Room, Central Library, Wellgate Centre, Dundee starting **12.30pm** and finishing no later than **2pm** and again at Baxter Park Bowling Club, Wortley Place, Dundee starting from **5.30pm** and finishing no later than **7.00pm**. Two are being held to allow as many people as possible to attend either meeting. The evening meeting will be followed by a fundraising event and entertainment for Unison's There for you Charity. Tickets for the event cost £4 and are available through your Union office. A buffet will be available approximately 30 minutes before the start of the meetings.

If you wish to make a nomination for a Branch Officer, Departmental Representative, or Workplace Steward please use the enclosed form and return it to the above address no later than **12 noon on 21st February**. If there is more than 1 nomination for any post then elections will be held in accordance with branch rules.

Would current post holders please note that they **must be re-nominated** if they are seeking election in the coming year. Nomination forms will be sent to all current Officers and Stewards by the Branch. Any member wishing to become a Steward or Officer can also complete a nomination form at the AGM.

Motions for consideration at the AGM are also invited. These should be sent (preferably typed) to the above address no later than **12 noon on 9th February**. Motions should be signed by at least two members.

The agenda and relevant papers will be available at the meeting. Should you wish copies in advance, please contact the branch office at admin@dundeecityunison.org.uk. Members are not required to advise of attendance prior to the meeting's.

Given the budget situation, the threat to jobs, services and terms and conditions this is your opportunity to find out more and discuss the way forward.

Yours sincerely

Jim McFarlane
BRANCH SECRETARY