

Consolidated Balance Sheet for Dundee City UNISON

For the year ended 31 December 2019

All Items	2019 (£)	2019 (£)	2018 (£)	2018 (£)
Fixed Assets				
Freehold Properties	0.00		0.00	
Leasehold Properties	0.00		0.00	
Equipment, Fixtures & Fittings	1,708.09		1,011.86	
Investments (Quoted & Unquoted)	0.00		0.00	
Total Fixed Assets		<u>1,708.09</u>		1,011.86
Current Assets				
Branch Funding	0.00		96.05	
Third Party Debtors	408.48		250.00	
Loans	0.00		0.00	
Building Society	0.00		0.00	
Bank Deposit	129,894.52		129,508.42	
Current Account	33,579.32		35,492.76	
Prepaid Card	1,215.56		1,184.05	
Cash	160.40		150.51	
Total Current Assets		<u>165,258.28</u>		166,681.79
Current Liabilities				
Branch Funding	0.00		0.00	
Third Party Creditors	3,642.19		0.00	
HO Loans	0.00		0.00	
Locally Collected Subscriptions	0.00		0.00	
Credit Card	0.00		0.00	
Total Current Liabilities		<u>3,642.19</u>		0.00
Net Current Assets		<u>161,616.09</u>		166,681.79
Total Assets		<u><u>163,324.18</u></u>		167,693.65
Accumulated Funds				
Accumulated General Fund at year beginning	29,196.21		26,034.67	
Brought Forward Balance Adjustment	0.00		0.00	
Surplus/Deficit	-4,369.47		3,161.54	
Accumulated General Fund at year end		<u>24,826.74</u>		29,196.21
Accumulated Industrial Action Fund	96,783.61		96,783.61	
Surplus/Deficit	0.00		0.00	
Accumulated Industrial Action Fund at year end		<u>96,783.61</u>		96,783.61
Accumulated Dedicated Fund	41,713.83		31,713.83	
Surplus/Deficit	0.00		10,000.00	
Accumulated Dedicated Fund at year end		<u>41,713.83</u>		41,713.83
Total Funds at End of the Year		<u><u>163,324.18</u></u>		167,693.65

**General Fund Income and Expenditure Account
for Dundee City UNISON**

For the year ended 31 December 2019

All Items	2019 (£)	2019 (£)	2018 (£)	2018 (£)
Income				
Branch Funding	66,072.08		64,174.85	
Branch Levy	0.00		0.00	
Investment Income Received	386.10		10,355.57	
Tax deducted or paid on Investment Income	0.00		0.00	
Retired Members Subscriptions	45.00		30.00	
Other Income	2,063.89		4,681.72	
Regional Pool Income	0.00		0.00	
Transfer from Industrial Action Fund	0.00		0.00	
Transfer from Dedicated Action Fund	0.00		0.00	
Locally collected subscriptions	0.00		0.00	
Income total		<u>68,567.07</u>		<u>79,242.14</u>
Expenditure				
Fighting Fund	0.00		5,000.00	
Staff Salaries	16,768.65		20,137.45	
Rent	6,250.00		5,000.00	
Rates	0.00		0.00	
Utilities	0.00		0.00	
Other administration	17,234.05		10,910.98	
Honoraria	0.00		0.00	
Conferences and group meetings	5,791.98		9,835.64	
Branch Committee	2,166.13		2,349.15	
Other Meetings	2,996.02		2,267.36	
Publicity	7,088.37		3,081.77	
Education	2,254.16		3,619.78	
Donations	717.05		1,070.55	
Affiliations	599.00		668.00	
Local Activities	1,071.13		1,089.92	
Transfer to Industrial Action Fund	0.00		0.00	
Transfer to Dedicated Fund(s)	0.00		10,000.00	
Other Expenditure	10,000.00		0.00	
Hardship Payments	0.00		0.00	
Other Branch Funding Deductions	0.00		1,050.00	
Tax	0.00		0.00	
Expenditure total		<u>72,936.54</u>		<u>76,080.60</u>
Surplus for the year		<u>-4,369.47</u>		<u>3,161.54</u>

DUNDEE CITY UNISON BRANCH - 7307

Balance Sheet for the year ended 31 December 2019

	2019	2018
Fixed Assets		
Equipment, Fixtures & Fittings	1708.09	1011.86
Investments (Quoted & Unquoted)	0.00	0.00
Total Fixed Assets	1708.09	1011.86
 Current Assets		
Branch Funding	0.00	96.05
Third Party Debtors	408.48	250.00
Bank Deposit	129894.52	129508.42
Current Account	33579.32	35492.76
Prepaid Card	1215.56	1184.05
Cash	160.40	150.51
Total Current Assets	165258.28	166681.79
 Current Liabilities		
Third Party Creditors	3642.19	0.00
Total Current Liabilities	3642.19	0.00
 Net Current Assets	 161616.09	 166681.79
Total Assets	163324.18	167693.65
 Accumulated Funds		
Accumulated General Fund at year beginning	29196.21	26034.67
Surplus/Deficit	-4369.47	3161.54
Accumulated General Fund at year end	24826.74	29196.21
 Accumulated Industrial Action Fund	 96783.61	 96783.61
Surplus/Deficit	0.00	0.00
Accumulated Industrial Action Fund at year end	96783.61	96783.61
 Accumulated Dedicated Fund	 41713.83	 31713.83
Surplus/Deficit	0.00	10000.00
Accumulated Dedicated Fund at year end	41713.83	41713.83
Total Funds at End of the Year	163324.18	167693.65

I have examined the records and accounts of Dundee City Unison for the year ending 31st December 2019 and found them to be a true and accurate record of the accounts and financial position of the branch according to the records and information supplied to me.

Honorary Auditor Pat Rendell

Date 18th February 2020

Treasurer Maggie McQuire

Date 18th February 2020

DUNDEE CITY UNISON BRANCH - 7307

Income and Expenditure for the year ended 31 December 2019

	2019	2018
Income		
Branch Funding	66072.08	64174.85
Investment Income Received	386.10	10355.57
Retired Members Subscriptions	45.00	30.00
Other Income	2063.89	4681.72
Income total	68567.07	79242.14
Expenditure		
Fighting Fund	0.00	5000.00
Staff Salaries	16768.65	20137.45
Rent	6250.00	5000.00
Other administration	17234.05	10910.98
Conferences and group meetings	5791.98	9835.64
Branch Committee	2166.13	2349.15
Other Meetings	2996.02	2267.36
Publicity	7088.37	3081.77
Education	2254.16	3619.78
Donations	717.05	1070.55
Affiliations	599.00	668.00
Local Activities	1071.13	1089.92
Transfer to Dedicated Fund(s)	0.00	10000.00
Other Expenditure	10000.00	0.00
Other Branch Funding Deductions	0.00	1050.00
Expenditure total	72936.54	76080.60
Deficit for the year	-4369.47	3161.54

Authorisation Sheet

Branch Name **Dundee City UNISON**

Branch Region **7** Branch Number **7307**

Key balances:

Locally collected subs owed to National Office	AR1				
Tax deducted or paid on Investment Income	(AR2 + AR3 + AR4)				£0.00
					£0.00
General Fund	AR2	BalBFwd	Inc	Exp	Close Bal
Accumulated Industrial Action Fund	AR3	£29,196.21	£68,883.99	£72,936.54	£25,143.66
Accumulated Dedicated Funds	AR4	£96,783.61	£0.00	£0.00	£96,783.61
Total Funds		£41,713.83	£0.00	£0.00	£41,713.83
					£163,641.10

Branch Treasurer's Statement

I certify that for the year ended December 2019, the branch has kept proper accounting records and maintaining a satisfactory system of control of accounting records, cash holdings and all the receipts and remittances as required by Section 28* of the Trade Union and Labour Relations (Consolidation) Act 1992. I also certify that Forms AR2 to AR5 include all Branch Union funds and agree with the accounting records.

Name: Margaret McGuire Signature: Margaret McGuire Date: 18th February 2020

Branch Auditors' Statement

We certify that we have audited the branch accounts as set out on Forms AR2 to AR5. We have conducted our audit in accordance with the "Guidance Notes for Branch Auditors" issued by UNISON National Office and we have received all the information and explanations we required.

In our opinion the branch has kept proper accounting records and maintained a satisfactory system of control of the accounting records, cash holdings and all the receipts and remittances as required by Section 28* of the Trade Union and Labour Relations (Consolidation) Act 1992 and Forms AR2 to AR5 include all Branch Union funds and agree with the accounting records. In our opinion this return gives a true and fair view of the state of affairs of the branch as at 31 December 2019 and of its transactions for the year then ended.

<u>Auditor 1</u>	<u>Auditor 2</u>	<u>Relation of the auditor:</u>
Name: <u>PAT RAWLAND</u>	Name:	Member / Non-member
Signature: <u>Pat Rawland</u>	Signature:	(Delete as appropriate)
Date: <u>18th Feb 2020</u>	Date:	

The branch auditors should preferably be members of the branch, although some branches will use external accountants instead. The branch auditors must not be members of the branch committee, as this would lead to a conflict of interest.

Date printed:

18/02/2020

